

JOB TITLE: RESEARCH ANALYST
JOB REQUISITION: 2429
LOCATION: San Francisco, California
SALARY RANGE: \$5,325 – \$6,471 per month

The Judicial Council of California, Administrative Office of the Courts (AOC), located in San Francisco, is accepting applications for a temporary Research Analyst position assigned to the Center for Families, Children & the Courts (CFCC). This position is funded for two years and includes benefits.

This temporary position will be responsible for providing research support to two projects at the Center for Families, Children and the Courts: (1) a Blue Ribbon Commission on Foster Care, and (2) the design of the family and juvenile court components of a statewide standardized information system for the courts.

CENTER FOR FAMILIES, CHILDREN & THE COURTS

The CFCC is an interdisciplinary center dedicated to improving the quality of justice and services to meet the diverse needs of children, youth, families, and self-represented litigants in the California courts. Through a multidisciplinary approach, CFCC seeks to (1) ensure that the well being of children, youth, and families is a high priority within the California judicial system; (2) encourage positive changes at both the trial and appellate court levels; and (3) provide leadership, outreach, and collaboration to ensure that court and community resources are available.

CFCC researchers work on projects including the analysis of cases outcomes in family court, the demographics and perceptions of court users, evaluation of programs such as unified family and juvenile courts and court-based self-help centers, and surveys of judicial officers, court staff and litigants. CFCC research projects that involve collection and statistical analysis of empirical data, qualitative research methods, integrative research reviews, needs assessment, program evaluation, and research consultation. Applicants are encouraged to carefully read the minimum and desirable qualifications before applying. Recent CFCC research products can be accessed at <http://www.courtinfo.ca.gov/programs/cfcc/resources/publications/articles.htm>.

RESPONSIBILITIES

Under the direction of the supervising research analyst, the Research Analyst will:

- Design and conduct surveys, focus groups, interviews and other information gathering methods in the courts to guide the development of both projects;
- Analyze and summarize complex qualitative and quantitative data using SAS or SPSS;
- Conduct literature reviews and secondary data analysis on aspects of dependency court and the foster care system;
- Write briefing papers, research updates, press releases, presentations, and other materials for the Foster Care Commission; and
- Synthesize the current research available on family and juvenile court information systems.

EDUCATION AND EXPERIENCE

This position requires equivalent to possession of a bachelor's degree, preferably with major course work in statistics, mathematics, social science, or public or business

administration with a concentration in research methods. Additionally, three years of professional analytical experience in conducting research and planning projects, OR one year as a Staff Analyst with the judicial branch.

Additional experience may be substituted for the education on a year-for-year basis, and the possession of a directly related postgraduate degree may be substituted for one year of experience.

DESIRABLE

- Experience working collaboratively in large-scale research projects;
- Familiarity with juvenile dependency court policies and procedures;
- Experience in a range of data collection methods, quantitative and qualitative program evaluation methods, survey research methodology, statistical methods for survey data analysis, and research consultation; and
- Expertise with either the SAS or SPSS statistical analysis software packages.

TO APPLY

This position requires the submission of our official application and response to the attached supplemental questionnaire. Resumes without these materials will not be considered. To ensure consideration of your application for the earliest round of interviews, please apply immediately, however, this position will remain open until filled.

Please refer to "Research Analyst, Job Req. #2429" on your application materials and all correspondence. To complete an online application, please visit our Web site at <http://www.courtinfo.ca.gov/careers/view.htm>.