

# JUDICIAL COUNCIL OF CALIFORNIA

Administrative Office of the Courts 455 Golden Gate Avenue San Francisco, California 94102  
415-865-4272 Telecommunications Device for the Deaf Web site: [www.courtinfo.ca.gov/careers](http://www.courtinfo.ca.gov/careers)

## EMPLOYMENT OPPORTUNITY

**JOB TITLE:** SENIOR RESEARCH ANALYST  
(Court Improvement Program)

**LOCATION:** SAN FRANCISCO, CA

**JOB REQUISITION:** 2795

### OVERVIEW

The Administrative Office of the Courts (AOC) is currently accepting applications for a temporary Senior Research Analyst position in the Center for Families, Children & the Courts (CFCC). This position is funded for a period of 12 months from the date of hire and includes benefits. Continued employment in this position is contingent upon renewed funding.

### DEPARTMENT STATEMENT

The CFCC is an interdisciplinary center dedicated to improving the quality of justice and services to meet the diverse needs of children, youth, families, and self-represented litigants in the California courts. Through a multidisciplinary approach, CFCC seeks to (1) ensure that the well being of children, youth, and families is a high priority within the California judicial system; (2) encourage positive changes at both the trial and appellate court levels; and (3) provide leadership, outreach, and collaboration to ensure that court and community resources are available. The Court Improvement Program (CIP) provides legal support, training, technical assistance, and research to local juvenile dependency (child abuse and neglect) courts in California.

Under the direction of the CIP manager, the Senior Research Analyst will lead a series of projects designed to identify effective practices and establish quantitative outcomes in juvenile dependency court. Projects include evaluating the best practices in juvenile dependency identified by the National Council of Juvenile and Family Court Judges in the *Resource Guidelines*, implementing the dependency court performance measures recommended by the American Bar Association Center on Children and the Law and other organizations, and qualitative research on the experience of children, families and caregivers in the court. Applicants are encouraged to carefully read the minimum and desirable qualifications before applying. Recent CFCC research products can be accessed at <http://www.courtinfo.ca.gov/programs/cfcc/resources/publications/articles.htm>.

### RESPONSIBILITIES

- Lead design and implementation of a quantitative evaluation of the effect of implementing recommended court practices on children's outcomes of safety and permanency;
- Work with academic and governmental researchers around the country to align the dependency court evaluation with relevant current research;
- Recruit, assist in selection, and oversee research contractors to collect data in study courts;
- Collaborate with CFCC attorneys and analysts, as well as judicial officers and others around the state to incorporate their needs and viewpoint into research designs;
- Project management and lead direction in implementing research projects, including training and reviewing work; organizing and assigning work; setting priorities; following up to ensure

coordination and completion of assigned work; and providing input into selection, evaluation, discipline, and other personnel matters

- Analyze and summarize complex qualitative and quantitative data using SAS or SPSS; and
- Present project results through reports and journal articles, press releases, and newsletter articles and give oral presentations to a wide range of audiences.
- Respond to questions and provide available information and statistical data to management, staff, other governmental agencies, and the public.

This position will require statewide travel, and occasional evening and weekend hours.

## **QUALIFICATIONS**

### **EDUCATION AND EXPERIENCE**

Equivalent to possession of a bachelor's degree or equivalent, preferably with major course work in statistics, mathematics, social science, or public or business administration with a concentration in research methods, and three years of professional analytical experience in conducting research and planning projects, including one year of lead experience.

Additional directly related experience may be substituted for the education on a year-for-year basis. Possession of a directly related postgraduate degree may be substituted for one of the three years of required experience.

### **DESIRABLE QUALIFICATIONS**

- Demonstrate experience at large-scale quantitative evaluation studies employing control groups;
- Familiarity, experience, and knowledge of juvenile dependency law and court operations and effective practices in juvenile dependency;
- Knowledge of the research literature on juvenile court evaluations and quantitative outcomes;
- Strong knowledge (five to seven years) of SAS or SPSS statistical software;
- Experience managing contracts for data collection;
- Experience in a range of data collection methods, quantitative and qualitative program evaluation methods, survey research methodology, statistical methods for survey data analysis, and research consultation;
- Experience in providing training and other educational programs; and
- Strong written and oral communication skills.

### **HOW TO APPLY**

To ensure consideration of your application for the earliest round of interviews, please apply by January 16, 2007, however, this position will remain open until filled. To complete an online application, please visit our Web site at [www.courtinfo.ca.gov/careers](http://www.courtinfo.ca.gov/careers) and search for Job Req #2795, Senior Research Analyst. This position requires the submission of our official application and response to the supplemental questions.

### **PAY AND BENEFITS**

**SALARY RANGE:** \$6,055 - \$7,358 per month

(Starting salary will vary between \$6,055 and \$6,661 per month)

Some highlights of our benefits package include:

- Health/Dental/Vision benefits program
- 13 paid holidays per calendar year
- Choice of Annual Leave or Sick/Vacation Leave
- 1 personal holiday per year
- \$105 transit pass subsidy per month
- CalPERS Retirement Plan
- 401 (k) and 457 deferred compensation plans
- Employee Assistance Program
- Basic Life and AD&D Insurance

- FlexElect Program
- Long Term Care Program (employee paid/optional)
- Group Legal Plan (employee paid/optional)

**The Administrative Office of the Courts is an Equal Opportunity Employer**